



WCSAP
Washington Coalition of
Sexual Assault Programs

Board of Directors Meeting Minutes

Date: January 20, 2021

Board members present: Alex Sheehan, Carlyn Sampson, Debbie Brockman, Angie Pacheco, Isabella Kent, Dawn Brumfield

Board members absent: N/A

Staff present: Susan Marks

Guests present: N/A

Agenda item	Notes
Welcome and introductions	<ul style="list-style-type: none">• Meeting officially called to order at 1439.• Everybody shared what they do for self-care and what tribal land they currently reside on
Goals/activities for Board for 2021	No changes. No comments from anybody.
Slate of Officers	<ul style="list-style-type: none">• Debbie Brockman motioned to WCSAP Slate of Officers at 1450. Dawn Brumfield seconds at 1450. Unanimous vote by Board Members to accept WCSAP Slate of Officers completed at 1451.
Committee assignments	<ul style="list-style-type: none">• Executive/Finance = Angie, Isabella, Carlyn, Alex• Board Recruitment = Isabella, Dawn – They are meeting as needed to conduct board interviews and to debrief potential candidates. As we get more board members, we can break off into more committees.• Carlyn willing to chair finance committee and work with Jasmine to help consolidate the work.
Resolution: Bank Signers	<ul style="list-style-type: none">• Motion made at 1458 by Isabella and seconded by Debbie to accept resolution passed at WCSAP. Motion Passes unanimously at 1458.
Financial Report	<ul style="list-style-type: none">• Susan will check with auditor on when to motion to approve financial statements. Jasmine and Sue will begin working on setting an overall agency budget for the

	<p>pending fiscal year beginning July, 2021. Look at approving 21-22 budget in May or June, 2021.</p> <ul style="list-style-type: none"> • Angie is requesting a budget be made. • Contracts for grants have all been approved and WCSAP has been reimbursed. Multiple programs around the country were having trouble getting reimbursed. Each month, Jasmine puts in financial requests and we receive them. WCSAP now has a steady cash flow. One more grant from state - Prevention one in February. Grant funding and cash flow are currently healthy. • Carlyn noted that for recruitment, we need to focus on finance backgrounds. Look for at-large members who do financial non-profit work and then find someone with a high level (possibly Executive or C-Suite) business administration/CFO level. One from non-profit and one from for-profit. • Angie requests 6 month email review of finances to discuss as a board. Motion to accept financial report as submitted for 11/30/2020 without a budget. Carlyn motions at 1517 and dawn seconded. No further discussion. Motion passes unanimously at 1518.
Board Recruitment	<ul style="list-style-type: none"> • Request to add bylaw change to current agenda. Isabella motions “update bylaws to remove clause that requires board members to be from member programs. Allows for people from for-profit sector. Debbie motions and Carlyn seconds at 1515 to allow discussion. • TABLED DISCUSSION: We can pose to member programs to amend the Bylaws to state that the nine members of the Board of Directors shall be affiliated with a Voting Member Program, while 6 shall be a member of WCSAP at any level of membership. • Awaiting to get clarification back from Michelle in talks with Joanna (attorney) if the Board can vote new members or if we are still operating based on Board Waiver.
Adjourn	<ul style="list-style-type: none"> • Meeting officially adjourned at 1617.