

| Agency Mission/Vision/Values |
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| What we do/what we hope we can achieve/what we believe. |
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| Agency budget information |
| "25% of our budget annually comes from donors like you." |
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| Long and short-term needs |
| "We need to raise \$50,000 this year and right now we need coats in child sizes for the winter." |
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| Donation options |
| Cash, in-kind, and bequests. If someone says they don't have cash now, have thoughts about other ways they can help the agency or join you in fundraising? |
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| Expected outcomes |
| "\$100 pays for one hour of therapy for a trauma victim." |
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Board Fundraising Worksheet

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Other strategies

Reframe the ask. Instead of talking about money, talk about impact. Don't say we need to raise \$10,000. Say "We need to help 50 more children learn to read."

Talk about how community support increase agency esteem and staff morale. "Each \$25 check we get shows our staff that the community has their back."